



Tools

- ⇒ Preconfigured Business Processes
- ⇒ Developed Add-Ons to Enhance Synergy

Manuals

- ⇒ Training Guides for Users
- ⇒ Product Knowledge

Customization

- ⇒ Synergy and Tools do not address your requirements

Training

- ⇒ On-site
- ⇒ Remote Training

Workspaces / Reports

- ⇒ Development

Thought Process of Creating Workflow

Application:

Take a step backwards in your development process before you begin creating your first Synergy Enterprise workflow request.

Reading this manual and clearly defining what you are trying to accomplish for your organization. Creating "Requests" is not a clearly defined process that can be repeated in the same manner each time.

It is a very fluid process, which requires creativity and a commitment of trial & error with patience (while creating the requests) to reach your desired results.

This document will provide you with a guide to follow to assist you with this process. It is meant to help you as a workflow creator to put a process in place for all of your development. The example shown in this guide covers a very common process used by customers – Handling Customer Complaints.

It is assumed that the creator of new workflow requests and processes will have an understanding of Synergy Enterprise, including data tables, roles, request fields and security levels.

Functionality:

- ⇒ Workflow Request Template Checklist
- ⇒ Workflow Request Field Checklist
- ⇒ Request Formatting Tips

Features:

Manual to assist in building effective workflow requests.

Contact us to schedule a live demonstration today.

HAVING THE RIGHT TOOLS

= IMPORTANT

HOW TO BEST USE THEM

= PRICELESS

CONTACT US FOR TRAINING

SYNERGYEXPERT.COM

Powered by The Donas Group, Inc.

www.SynergyExpert.com

3550 West Salt Creek Lane

Suite 110

Arlington Heights, Illinois

USA 60005-1091

Phone 866-799-3485

ADDITIONAL INFORMATION OR SPECIFICATIONS:

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