



Tools

- ⇒ Preconfigured Business Processes
- ⇒ Developed Add-Ons to Enhance Synergy

Manuals

- ⇒ Training Guides for Users
- ⇒ Product Knowledge

Customization

- ⇒ Synergy and Tools do not address your requirements

Training

- ⇒ On-site
- ⇒ Remote Training

Workspaces / Reports

- ⇒ Development

HAVING THE RIGHT TOOLS

= **IMPORTANT**

HOW TO BEST USE THEM

= **PRICELESS**

[CONTACT US FOR TRAINING](#)

Workflow Plus Request Signatures

Application:

You are creating a workflow that requires a human signature to be stored along with the request. This could be a request that needs to be signed off by the members of a team doing some repair work out in the field.

They are not associated with the request, but need their signature for the paperwork to show they were involved. Two options exist to satisfy this requirement.

- ⇒ You can print out the request, have the resource sign off and then scan as a document in Synergy
- ⇒ Can insert this tool which captures signature fields within the request. A resource with access to the Synergy workflow can allow the other resource(s) to sign via a mouse or on a mobile device

Functionality:

- ⇒ 10 signature Additional Free Fields to be used for any Request
- ⇒ Look and functionality similar to "standard" free fields
- ⇒ A Check Mark will appear in a standard search, showing that a value is in this field
- ⇒ Stored in a SQL table—linked to the request, so paper based reports can be created
- ⇒ Can be used with mouse, touchpad or mobile devices
- ⇒ Signature is Date / Time stamped automatically

Features:

10 Free Signature fields available for a single Request

Contact us to schedule a live demonstration today.



www.SynergyExpert.com

3550 West Salt Creek Lane

Suite 110

Arlington Heights, Illinois

USA 60005-1091

Phone 866-799-3485

ADDITIONAL INFORMATION OR SPECIFICATIONS:

- **30 minutes of training** / installation assistance **included** with this tool.
- **Manual included** will provide guidance for the self-install process and training of staff with this new functionality.
- **Delivery** of this tool will take approximately **7 business days**.
- Need even more? **Additional free fields** can be added to this tool with an additional cost.

Requirement for Install and Use

This tool requires the addition of the Exact Role – “Enabling Add-On Solutions” for any Resource that is Viewing, Editing or a Participant in a Workflow Request that will be using this functionality. This Role is available at a small cost from Exact Software, and is licensed by individual users. This Role is required for many of our tools and custom applications described on this website.

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