



Tools

- ⇒ Preconfigured Business Processes
- ⇒ Developed Add-Ons to Enhance Synergy

Manuals

- ⇒ Training Guides for Users
- ⇒ Product Knowledge

Customization

- ⇒ Synergy and Tools do not address your requirements

Training

- ⇒ On-site
- ⇒ Remote Training

Workspaces / Reports

- ⇒ Development

HAVING THE RIGHT TOOLS

= **IMPORTANT**

HOW TO BEST USE THEM

= **PRICELESS**

[CONTACT US FOR TRAINING](#)

Workflow Plus e-Mail Notifications

Application:

Your organization has just started using Synergy Enterprise and realize that your Resources don't log into Synergy enough to check their workflow? Or your managers are not logging and seeing the new requests which are pending in their workflow for approvals, but always check their e-mail on their smart phones?

This tool will make it simple to implement this functionality without expensive tools (such as an Event Manager) and programming necessary to have the e-mails sent. If a Resource does not want to receive a certain type of request, using the Event Manager makes the administration of notifications a time consuming process which adds very little value.

Once the workflow request definition has been created, Resources will begin receiving their notifications.

Functionality:

- ⇒ Resources can select which workflow requests that they wish to be notified of pending action
- ⇒ Hyperlinks in the e-Mail will allow the workflow request to be opened from within Outlook
- ⇒ E-Mails notifications can occur when:
 - > Needing To be Approved
 - > Request Approved
 - > Request Rejected
 - > Needing to be Realized
 - > Needing to be Processed

Features:

Use SMTP or Microsoft Exchange to send notifications.

Contact us to schedule a live demonstration today.



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ADDITIONAL INFORMATION OR SPECIFICATIONS:

- **30 minutes of training** / installation assistance **included** with this tool.
- **Manual included** will provide guidance for the self-install process and training of staff with this new functionality.
- **Delivery** of this tool will take approximately **7 business days**.

Requirement for Install and Use

This tool requires the addition of the Exact Role – “Enabling Add-On Solutions” for any Resource that is Viewing, Editing or a Participant in a Workflow Request that will be using this functionality. This Role is available at a small cost from Exact Software, and is licensed by individual users. This Role is required for many of our tools and custom applications described on this website.

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