



Tools

- ⇒ Preconfigured Business Processes
- ⇒ Developed Add-Ons to Enhance Synergy

Manuals

- ⇒ Training Guides for Users
- ⇒ Product Knowledge

Customization

- ⇒ Synergy and Tools do not address your requirements

Training

- ⇒ On-site
- ⇒ Remote Training

Workspaces / Reports

- ⇒ Development

HAVING THE RIGHT TOOLS

= *IMPORTANT*

HOW TO BEST USE THEM

= *PRICELESS*

[CONTACT US FOR TRAINING](#)

Workflow Plus e-Mail

Application:

There are times when a resource wishes to send out a screen shot of workflow request. This is standard Synergy Enterprise functionality.

But what if you want to link the attachments and Synergy stored documents linked to the workflow as part of the e-Mail. Synergy cannot handle this task, but our tool provides this functionality.

This means that there is no need to save the Synergy documents and attachments into your local drive, create the e-Mail, save the documents as attachments, send the e-Mail and delete the local drive files.

Isn't this so much simpler?

Functionality:

- ⇒ Microsoft Outlook is not required
- ⇒ Unlimited e-Mail addresses may be manually keyed in
- ⇒ New button added in top right menu bar of every workflow request which is labeled "Send Mail"
- ⇒ Send e-mails to multiple accounts at the same time
- ⇒ Select whether attachments or Synergy Enterprise documents are to be attached
- ⇒ Workflow request included as image in e-mail

Features:

e-Mail is sent via your SMTP or Microsoft Exchange.

Simple to use.

Contact us to schedule a live demonstration today.

ADDITIONAL INFORMATION OR SPECIFICATIONS:

- **30 minutes of training** / installation assistance **included** with this tool.
- **Manual included** will provide guidance for the self-install process and training of staff with this new functionality.
- **Delivery** of this tool will take approximately **7 business days**.

Requirement for Install and Use

This tool requires the addition of the Exact Role – “Enabling Add-On Solutions” for any Resource that is Viewing, Editing or a Participant in a Workflow Request that will be using this functionality. This Role is available at a small cost from Exact Software, and is licensed by individual users. This Role is required for many of our tools and custom applications described on this website.

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