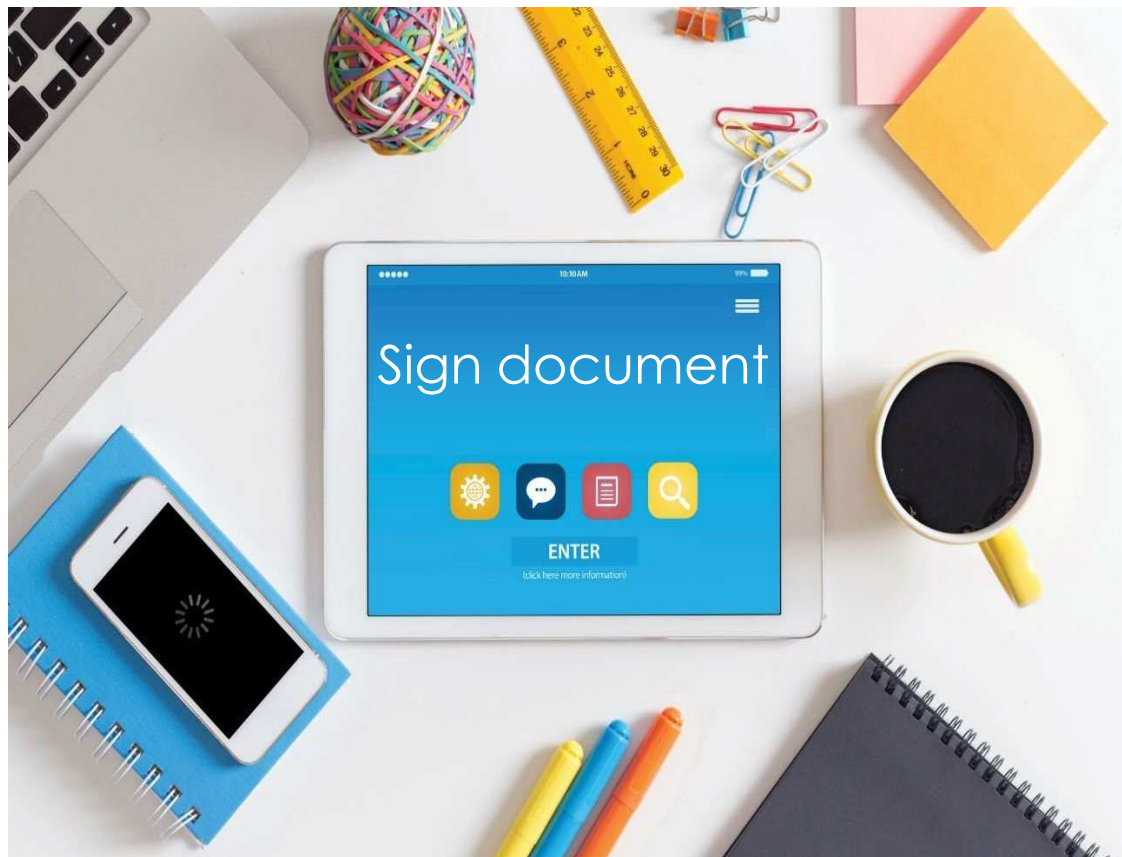


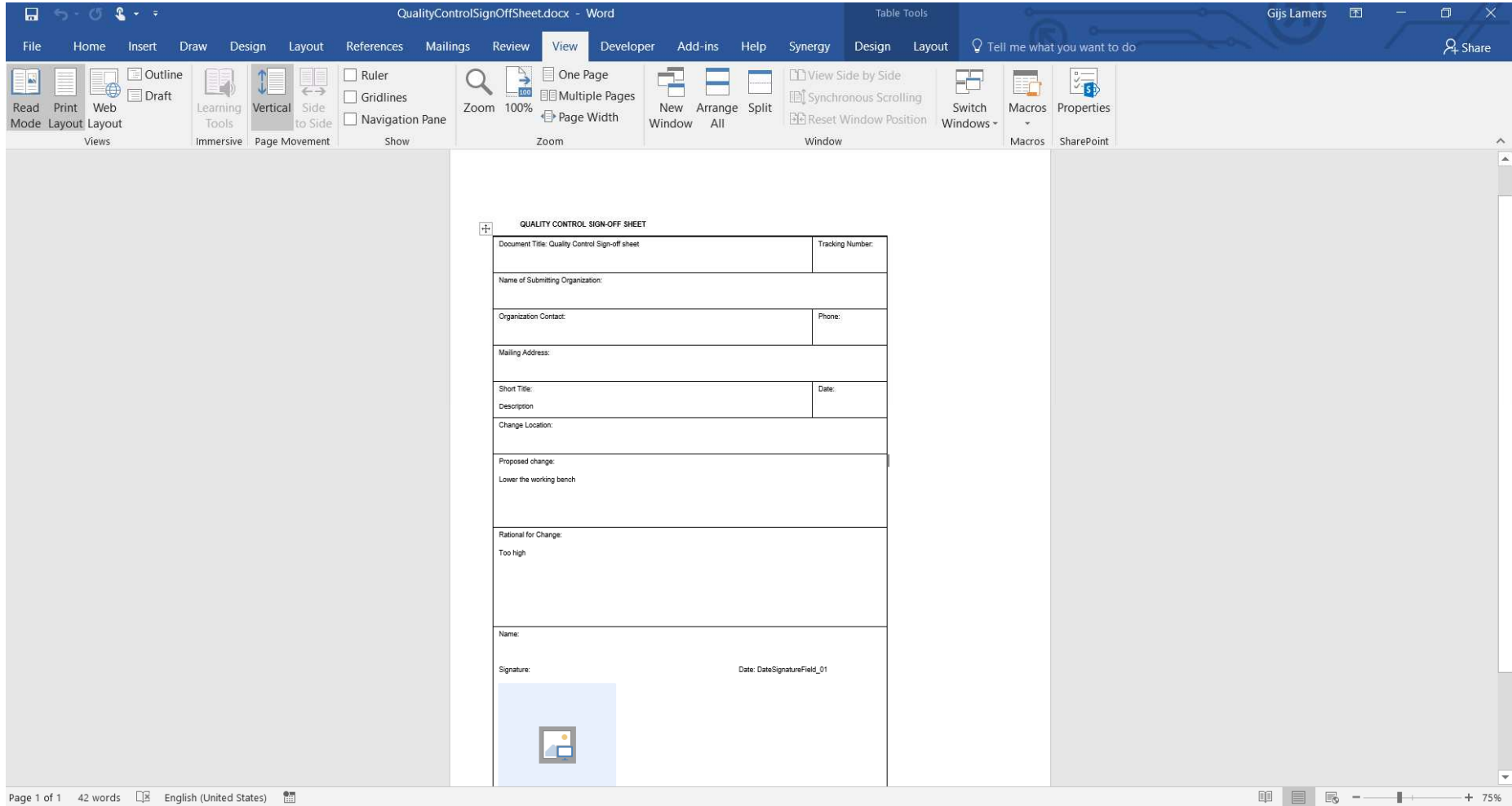
Signature



Sign your workflow and generate a document or PDF with Word Merge with the signature on the document.

Upload your document with entered data and sign the document in Synergy via an approval workflow






The screenshot shows the Microsoft Word interface with the ribbon set to 'View'. The document is titled 'QualityControlSignOffSheet.docx - Word'. The ribbon includes options for 'Read Mode', 'Print Layout', 'Web Layout', 'Draft', 'Immersive View', 'Page Movement', 'Show', 'Zoom', 'Window', and 'Macros'. The main content area displays a form titled 'QUALITY CONTROL SIGN-OFF SHEET' with the following fields:

Document Title: Quality Control Sign-off sheet		Tracking Number:
Name of Submitting Organization:		
Organization Contact:	Phone:	
Mailing Address:		
Short Title:	Date:	
Description		
Change Location:		
Proposed change: Lower the working bench		
Rational for Change: Too high		
Name:		
Signature:	Date: DateSignatureField_01	

The status bar at the bottom indicates 'Page 1 of 1', '42 words', 'English (United States)', and a zoom level of '75%'.

Requests  + Create Modules

COMPANY WORKSPACES

- How-to Company work...

MY WORKSPACES

- Workspace - Customers

Workspaces catalogue


- My workflow
- My calendar
- My planning
- My people
- My accounts
- My requests
- My documents
- My items
- News

Quality document for sign-off

Close Save Draft Preview

[Click to add attachments](#)

QualityControlSignOffSheet.docx ✕




Paragraph | Default Font | Size

Information


Document: **New**


Type: [Quality Control Sign-off 2](#)

Security level: **Internal** | 10

Deletion date: -- | 

Edit: Rights: **Creator / Owner**

Owner: 

View: Rights: 

Requests ⌵ 🔍 + Create Modules

COMPANY WORKSPACES ⌵

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Quality document for sign-off

Close Save Draft Preview

[Click to add attachments](#)

QualityControlSignOffSheet.docx ✖



Paragraph | Default Font | Size

Information

Document: New

Type: [Quality Control Sign-off 2](#)


Security level: Internal 10

Deletion date: -- 📅

Edit: Rights: Creator / Owner ⌵

Owner: 🔍

View: Rights: ⌵

Requests  + Create Modules

Document: 00.002.314 - Quality document for sign-off


[Close](#) [Edit](#) [Reply](#) [Copy](#) [Approve](#) [Reject](#) [Approve: Request](#)

Status: **Pending** Approver: There is no user with sufficient rights to approve this document
Created by [Gijs Lamers](#) 02-04-2018 10:30
Modified by [Gijs Lamers](#) 02-04-2018 10:30

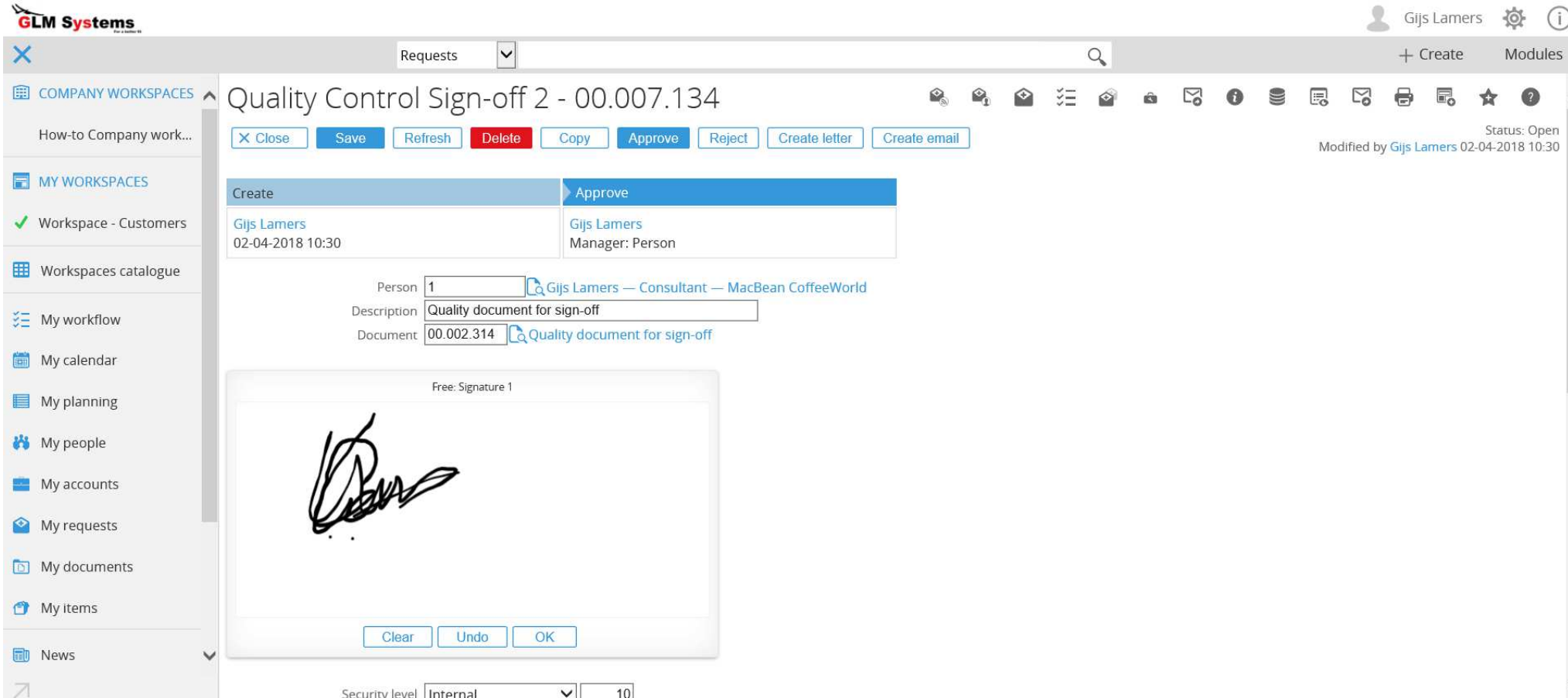
Create	Approve
Gijs Lamers 02-04-2018 10:30	Gijs Lamers Manager: Person

Quality document for sign-off < More

Quality document for sign-off




Document ID: [00.002.314](#)
Last modified on Monday, 02 April 2018














The screenshot displays the GLM Systems web application interface. At the top, the user is identified as 'Gijs Lamers'. The main header shows the current view is 'Requests'. The central content area displays a document titled 'Quality Control Sign-off 2 - 00.007.134'. Below the title, there are several action buttons: 'Close', 'Save', 'Refresh', 'Delete', 'Copy', 'Approve', 'Reject', 'Create letter', and 'Create email'. The document details are shown in a table-like format:

Create	Approve
Gijs Lamers 02-04-2018 10:30	Gijs Lamers Manager: Person

Below the table, there are input fields for 'Person' (value: 1), 'Description' (value: Quality document for sign-off), and 'Document' (value: 00.002.314). A signature window titled 'Free: Signature 1' is open, showing a handwritten signature. At the bottom, there is a 'Security level' dropdown menu set to 'Internal' with a value of 10.

Requests 

Document: 00.002.314 - Quality document for sign-off           


[Close](#) [Edit](#) [Reply](#) [Request](#) [Copy](#) [Approve: Request](#)

Created by [Gijs Lamers](#) 02-04-2018 10:30
Modified by [Gijs Lamers](#) 02-04-2018 10:33

Create	Approve
Gijs Lamers 02-04-2018 10:30	Gijs Lamers 02-04-2018 10:33

Quality document for sign-off [More](#)

Attachments

 WordMerge.pdf	15.7 KB	View	Download
---	---------	----------------------	--------------------------




Rational for Change:

Too high

Name:

Signature:


Date: 02-04-2018

Requests 

+ Create Modules


Quality Control Sign-off 1 - 00.007.136


Create	Approve
Gijs Lamers 02-04-2018 10:38	Gijs Lamers Manager: Person


Person  Gijs Lamers — Consultant — MacBean CoffeeWorld

Description


Security level



Start date 

End date 

Document 

Free: Signature 1



Requests   + Create Modules

Quality Control Sign-off 1 - 00.007.136


[Close](#) [Save](#) [Refresh](#) [Delete](#) [Copy](#) [Reopen](#) [Create letter](#) [Create email](#)

Create	Approve
Gijs Lamers 02-04-2018 10:38	Gijs Lamers 02-04-2018 10:42

Person 1 — [Gijs Lamers](#) — Consultant — MacBean CoffeeWorld

Description Sign-off
Security level Internal - 10
Start date 02-04-2018
End date
Document [00.002.316](#) — Sign-off

Free: Signature 1

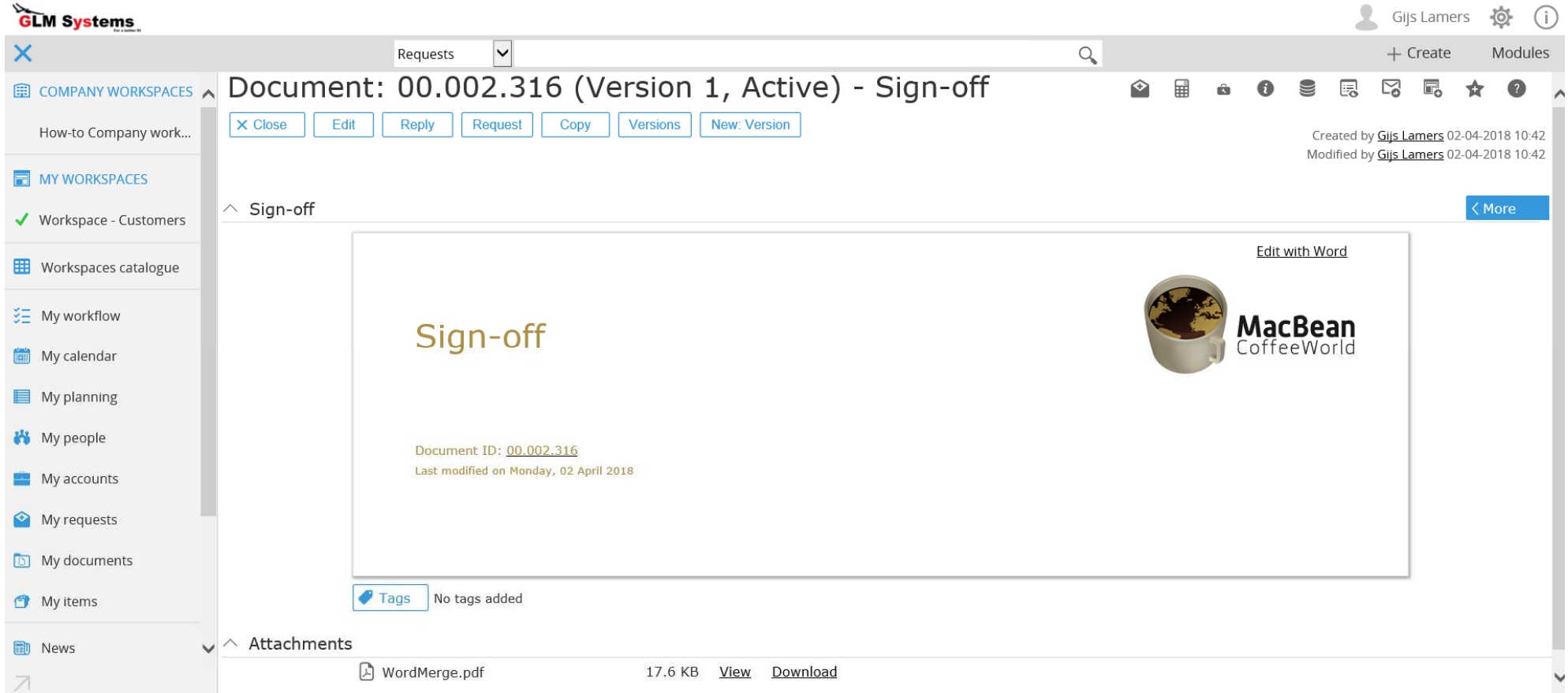


Monday, 02 April 2018 10:42

[Clear](#) [Undo](#) [OK](#)

Status: Approved
Modified by [Gijs Lamers](#) 02-04-2018 10:42

- COMPANY WORKSPACES
- How-to Company work...
- MY WORKSPACES
- Workspace - Customers
- Workspaces catalogue
- My workflow
- My calendar
- My planning
- My people
- My accounts
- My requests
- My documents
- My items
- News



The screenshot shows a web application interface for document management. At the top left is the GLM Systems logo. The main header area displays the document title "Document: 00.002.316 (Version 1, Active) - Sign-off" and a search bar. Below the title are several action buttons: "Close", "Edit", "Reply", "Request", "Copy", "Versions", and "New: Version". On the right side of the header, there is a user profile for "Gijs Lamers", a settings gear icon, and an information icon. A "Create" button and "Modules" link are also visible. The left sidebar contains a navigation menu with categories like "COMPANY WORKSPACES", "MY WORKSPACES", and "News". The main content area shows a preview of a document titled "Sign-off" with a "MacBean CoffeeWorld" logo and a "Sign-off" heading. Below the preview, there is a "Tags" section with "No tags added" and an "Attachments" section listing "WordMerge.pdf" (17.6 KB) with "View" and "Download" links. The bottom right corner of the interface has a "More" button.

RequestComments



Rational for Change:

WorkflowComments

Name:

Signature:

Date: 02-04-2018