



Tools

- ⇒ Preconfigured Business Processes
- ⇒ Developed Add-Ons to Enhance Synergy

Manuals

- ⇒ Training Guides for Users
- ⇒ Product Knowledge

Customization

- ⇒ Synergy and Tools do not address your requirements

Training

- ⇒ On-site
- ⇒ Remote Training

Workspaces / Reports

- ⇒ Development

Document Plus Column Sorting

Application:

You are searching documents in Synergy and have found that additional columns need to be sortable.

Functionality:

- ⇒ Sort Columns on Advanced document Search Page
- ⇒ Sort Columns on the "My Documents" Page
- ⇒ The Last sorting action is saved for the next time for each Resource
- ⇒ Sort by Most Fields, including Standard and GLM Systems Account Fields

Using this Tool will make it possible to get a better overview of your Documents and data fields, by making most of the columns sortable.

Contact us to schedule a live demonstration today.

HAVING THE RIGHT TOOLS

= IMPORTANT

HOW TO BEST USE THEM

= PRICELESS

CONTACT US FOR TRAINING



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ADDITIONAL INFORMATION OR SPECIFICATIONS:

- **30 minutes of training** / installation assistance **included** with this tool.
- **Manual included** will provide guidance for the self-install process and training of staff with this new functionality.
- **Delivery** of this tool will take approximately **7 business days**.

Requirement for Install and Use

This tool requires the addition of the Exact Role – “Enabling Add-On Solutions” for any Resource that is Viewing, Editing or a Participant in a Workflow Request that will be using this functionality. This Role is available at a small cost from Exact Software, and is licensed by individual users. This Role is required for many of our tools and custom applications described on this website.

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